YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	**PRASANTA CHANDRA MAHALANOBIS MAHAVIDYALAYA**
• Name of the Head of the institution	**DR ARNAB GHOSH**
• Designation	**PRINCIPAL**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**8583916108**
• Mobile No:	**8583916108**
• Registered e-mail	**pcmm.principal@gmail.com**
• Alternate e-mail	**iqac@pcmm.edu.in**
• Address	**111/3 B.T Road Kolkata 700108**
• City/Town	**KOLKATA**
• State/UT	**WEST BENGAL**
• Pin Code	**700108**
2.Institutional status	
• Affiliated / Constitution Colleges	**AFFILIATED**
• Type of Institution	**Co-education**
• Location	**Urban**

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**WEST BENGAL STATE UNIVERSITY**
• Name of the IQAC Coordinator	**DR ALPANA RAY**
• Phone No.	**9748635888**
• Alternate phone No.	**9748635888**
• Mobile	**9748635888**
• IQAC e-mail address	**iqac@pcmm.edu.in**
• Alternate e-mail address	**pcmmiqac@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://pcmm.edu.in/index.php?option=com_content&view=article&id=50&Itemid=0#gsc.tab=0
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://pcmm.edu.in/images/academics/Academic%20Calendar%202023-24%20final.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	**B+**	**2.69**	**2024**	**13/12/2024**	**12/12/2029**

6.Date of Establishment of IQAC	**23/04/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	**Local Area Development**	**MPLAD**	**2023**	**200000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of	View File

IQAC	
9.No. of IQAC meetings held during the year	`04`
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`Yes`
• If No, please upload the minutes of the meeting(s) and Action Taken Report	[View File](#)
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`No`
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. The IQAC guided the respective departments to organize regular classes in ICT mode, class tests, mentor-mentee classes, remedial classes, participative learning methods, special lectures Field based studies and counseling sessions for the betterment of the teaching learning environment. 2.2. Introducing Add-on and Certificate Course: In collaboration with the IQAC Five add-on courses were introduced—Both courses were aimed at ensuring the holistic development of our students and also at making them socially responsible citizens of the country. 3.Establishing Collaborations through Signing of Memorandum of Understanding: The IQAC took initiatives to sign MOUs with two Non-Governmental Organizations. College has signed MoUs with nine organiztions and organized many extension cum outreach programmes and seminars in collaboration with these organizations. 4.Organizing State and National Level Seminars and Workshops: The IQAC provided support to various departments of the college to organize state and national level seminars and workshops on different current issues and its research trends. 5.4. Green Campus Initiatives: The IQAC took initiatives in maintaining Green campus with Geography and Food and Nutrition Dept of the college and took major drive to make campus plastic free, cleaning the campus, landscaping with plants and the solar energy installation, Rain water harvesting Programme . IQAC took initiatives in the preparation of Green audit Report for the college.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
3rd Cycle NAAC Accreditation Preparation	Timely submission of AQAR and SSR Preparation started for NAAC.
Feed back related matters, Students grievance on Internal Examination and other issues	Feedback Cell look into this matter throughout the year very thoroughly and sent reports to the Departements.
.Organize seminars/ workshops and Faculty Development Programme	Organized ten national-State level seminars, workshops for Teaching staff
Planning for holistic development of the students	Different outreach programmes planned and executed. Visited old age home, orphanage centres with students and distributed books, foods and spent quality time with them. Many seminars are organized on different social issues as well

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
GOVERNING BODY	18/11/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2025	31/01/2025

15.Multidisciplinary / interdisciplinary

Multidisciplinary and integrated curriculum planning and personality development of the students is the motto of our college. To develop the all-around capacities of the students – intellectual, aesthetic,

social, physical, emotional and moral in an integrated manner, the College is preparing to include multidisciplinary subjects as per the National Educational Policy 2020. Considering the problems the students face, the College plans to introduce different value-added certificate courses like Gender Sensitization, Environment and Sustainability certificate courses. The aim is to equip the students so that they don't need to rely on government jobs but instead pave a way towards self-employment. As the College is preparing to have more multidisciplinary subjects, it tries to identify the programme learning outcomes along with courses and unit learning outcomes that define the specific knowledge, skills, attitudes and values that are to be acquired by the learner and would ensure that each programme achieves its goal. The College appreciates and lauds the provision for multiple entry and exit at the UG level and strives to facilitate such an endeavour. We appreciate the urgent need to introduce a flexible curriculum that enables multiple entry and exit at the end of each year of UG education. The college endeavours to keep pace with the changing times and makes the utmost effort to make synchronization between the institution and the society as far as practicable. The institution appreciates its more prominent proactive role in helping the adjacent locality to grow. Few departments and NSS conduct survey-based research in the adjacent slum area. In addition, the College collaborates with various institutions and organizations to engage in multidisciplinary courses on various societal issues. The College has made a practice, a part of academic culture, that teachers will deliberate on various issues/topics of importance in the College once a month. Each faculty member will deliver a talk on their area, and there will be interaction and discussion. The objective of such an exercise is to disseminate knowledge and sharing of ideas among the faculty members.

16.Academic bank of credits (ABC):

In implementing the Academic Bank of Credits, the College has to wait for the academic council to give a green signal. Nevertheless, since the idea is also to empower the youth, the pedagogical approach to learning is student-centric. In contrast, the faculties' pedagogical approaches are constructive, inquiry-based, reflective, collaborative and integrative. Summative and Formative assessments and assignments evaluate the student's learning outcomes. The College has started an initiative to encourage students to enrol for relevant courses on these E-Learning Portals, which will arm them with the required skills, help them contribute to their self-development, and meet the country's needs. Our faculties are also trained in curricular design and pedagogical approaches,

particularly for online teaching-learning, academic videos, e-content development, experiential learning, development of assignments and assessments etc. The College has signed MOUs with many institutions and is considering using traditional and online channels to promote Academic Bank of Credit to benefit students from various colleges by unifying them under the common umbrella of ABC. Our students also enable to acquire credits through National E-Learning portals, such as SWAYAM.

17.Skill development:

The College has already initiated a series of Skill Development Programs through Value-Added courses and workshops that enable students to acquire a range of competency levels per NSQF, focusing on knowledge, skills and aptitude. Currently, our Value-Added programs are in alignment with Level 1 to Level 4 of NSQF. Such as: ?   IT and Computer Skills, including MS Office, Tally, programming languages, such as C, C++, database, data science ?   Soft skills, such as communication, interview, personality development, analytical thinking, decision-making, etc.   The College has also continued several Value-Added courses. We anticipate that with adequate guidelines and approvals from the affiliating university and regulatory authorities, such as the state Government, and with the attainment of academic autonomy (planned in the next five years), we can integrate our Value-Add courses with regular academic programs enabling students to earn/transfer credits. Field visits are undertaken, and industry experts are invited for workshops and interactions to overcome gaps in theory and Industry practices/expectations, map skills, and to identify certifications required by the industry. Students are also encouraged to enrol for online vocational and soft skills courses through National eLearning portals, such as SWAYAM & NPTEL. The industrial training on the college campus will be beneficial to reach the goal of NEP 20. They must focus on the core skills needed for an untrained person to make it to the selection stage and prepare him to acquire the skills needed to learn the job. Our College is trying to invite many industries for different job training opportunities for our students. Our College has talked to Tata Consultancy Service and MSME (Ministry of MSME, Government of India) regarding the Entrepreneurship and Skill Development Programme for skill-oriented training on our college campus to reach the goal of NEP 20. The College is trying to adopt internship programmes with many institutes to train our youth students and help them get jobs after the internship programme.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

To promote the local language, art and culture, it is the regular practice at an institute that all NSS activities are conducted. The College celebrates Rabindra Jayanti Basanta Utsav. Celebrate the prime festival of Bengal, where teachers and students participate in cultural events. In our college magazine, the students can focus their creative works and their views in two languages, Bengali and English. The preservation and promotion of India's cultural wealth must be considered a high priority for the country, as it is significant for its identity and Economy. In this regard, appropriate integration of the Indian Knowledge system, mainly teaching in Indian languages, is essential. We try to plan a Strategies for Promoting Professional Courses in Indian Languages: ?   We are enhancing access to professional education by removing language barriers and promoting multilingualism. ?   Collaborations between language experts and professionals to develop course materials and resources in local languages. ?   We are creating awareness among students and parents about the value and importance of professional courses in Indian languages. ?   They are encouraging industry participation and support for professional courses in local languages to enhance employment opportunities for students proficient in those languages. The College is alert to the transformation in academia and is thus making necessary changes to keep pace with the changing global scenario. Indian languages like Bengali and Hindi have been prescribed in Semesters 1, 3 and 5. besides, the syllabus has been very comprehensive, with adequate space for Indian literature. It may be mentioned here that the syllabus for English (Honours) prescribes Sanskrit texts in translation as an institution; emphasis has been made on accommodating the Indian knowledge system and culture within the teaching-learning paradigm. During the pandemic, the online mode has been capitalized to help the learners update themselves with the Indian language, culture and ethos.   The College is very sensitive to the demands and aspirations of students in pursuing higher education in vernacular language. The faculties adopt the bilingual mode, English and the vernacular (primarily Bengali) in teaching-learning mechanism and encourage linguistic diversity in the classroom. The institution has resolved to formally systematize the matter of bilingual mode of instruction in the classroom by offering necessary training to the faculties.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution, which is associated with West Bengal State University, adheres to the directives and employs a range of practical methods in the teaching and learning process. These methods include lectures, seminars, tutorials, workshops, practical

exercises, project-based learning, fieldwork, technology-enabled learning, internships, apprenticeships, and research work. The college endeavours to implement these approaches whenever feasible. All programs the institution offers follow an outcomes-based education (OBE) model, designed to meet regional and global requirements. The curriculum, developed by West Bengal State University, clearly defines the course outcomes for each subject. From the 2020-21 session, the institute has implemented outcome-based education, including program, program-specific, and course outcomes. All courses focus on cognitive abilities, including remembering, understanding, applying, analyzing, evaluating, and creating. In addition to domain-specific skills, the learning outcomes at all levels emphasize social responsiveness, ethics, and entrepreneurial skills, enabling students to actively contribute to the nation's economic, environmental, and social well-being. The Course Objectives (COs) are aligned with the PO-PSO analysis. The College also recognizes that pursuing knowledge is a lifelong endeavour and aims to instil in students positive attitudes and other qualities that will lead them to a successful life. One of the program outcomes for students is the ability to interpret, analyze, evaluate, and take responsibility for effective citizenship.

20.Distance education/online education:

The institution is already prepared to teach the learning process through different online modes: Google Classrooms, WhatsApp, etc. The whole college campus is Wi-Fi enabled with LCD Projectors, for no obstacle in online education. The faculty and students have adopted, post-pandemic, the online learning experience to take full advantage of a flexible blended mode of teaching-learning. From 2020 onwards, departments will exclusively use Google Classroom to share learning content with students for all subjects. The faculty members also prepared themselves by getting trained to use various information management systems to make all such types of e-content material prepared by faculty members available to all students through online mode to meet future challenges. The College also organized various programs, meetings, webinars and seminars for students via online platforms, conducting conferences and meetings. These efforts can also be considered the new normal, which is envisaged in New Education Policy. Emphasis on creativity and innovation at all education levels and proposes the induction of new-age technologies such as online learning platforms. The College will establish an e-learning Centre and develop resources to promote distance learning and online learning for students.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	**16**

File Description	Documents
Data Template	 View File

2.Student	
2.1 Number of students during the year	**1094**

File Description	Documents
Data Template	 View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**756**

File Description	Documents
Data Template	 View File

2.3 Number of outgoing/ final year students during the year	**296**

File Description	Documents
Data Template	 View File

3.Academic	
3.1 Number of full time teachers during the year	**50**

File Description	Documents
Data Template	 View File

3.2	**53**

Number of Sanctioned posts during the year	

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**31**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**7903972.56**
4.3 Total number of computers on campus for academic purposes	**86**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution empasizes on the effective curriculum delivery trough a systematic, transparent and accountable mechanism Understandably the greater portion of it consists of designing a tailor-made, feasible plan, and the following are some of the planned initiatives undertaken at our end:

1. **Academic Calendar: The preparation of tis important calendar helps all concerned to track the entire process of curriculum delivery at various steps.**

2. **Regular Departmental Meeting: The departmental meetings offer an important tool to ensure the timely completion of the syllabus in the class. The review meetings are held regularly, and the faculty members discuss the pros and cons of the issue in the meeting.**

3. **Review meeting with IQAC: IQAC plays a significant role in monitoring this part, and the details are discussed in the meeting.**

Moreover the discussion in the meetings of the Academic Sub-Committee helps in monitoring the entire process

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://pcmm.edu.in/index.php?option=com_content&view=article&id=175&Itemid=0#gsc.tab=0

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution is committed to ensuring the effective management of human and infrastructural resources by designing the academic calendar well in advance before the commencement of semester/session. The institution endeavours to conduct all academic activity as per the timelines designed in the academic calendar. The introduction of NEP at the UG level has overhauled the entire evaluation process and one of the important aspects of this is the change in the mode of evaluation. The institution makes the evaluation process continuous and effective by preparing and designing the academic calendar well ahead of the commencement of the session/semester. The institution designs the calendar and Academic Sub-Committee as well as IQAC direct the departments to strictly adhere to the academic calendar. Even though there has been certain disruptions in following the calendar because of certain unforeseen circumstances and the notifications issued by the affiliating university, the institution endeavours to adhere to the academic calendar. Since the semester system requires effective time management, strict compliance with the academic calendar helps the institution achieve its target by focussing on academic and extracurricular activities well ahead of any session.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	https://pcmm.edu.in/index.php?option=com_content&view=article&id=175&Itemid=0#gsc.tab=0

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

30

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

04

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

234

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

234

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution endeavours to supplement and enrich the curriculum designed exclusively by the affiliating university by offering greater exposure of crosscutting issues to students. The inclusion of topics relating to various important areas or issues like gender, human values, environment etc. is made by the concerned Board of Studies of the affiliating university. The topics relating to Professional ethics, gender, human values etc. that are part of the syllabi have been deliberated in different seminars/talks/workshops organized by the institution. The progarmmes like Scholar of the Month, seminar on environment and sustainability, Value Added Course on Cultivating Goodness: The Role of Value Education etc. offer greater scope and orientation to the learners to make better sense of their understanding of the issues dealt with in the curriculum. The departments of political science, geography, sociology, english, history etc. deal with these cross-cutting issues from their disciplinary perspectives. However the effective coalition between

the curriculum-based understanding and hand-on training and deliberation taking place at different levels helps the institution achieve their target of enriching the curriculum prescribed by the university.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

262

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://pcmm.edu.in/index.php/index.php?option=com_content&view=article&id=273&Itemid=0

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

756

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

52

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As an institution we devise ways to address the issues faced by various categories of students pertaining to academics. Wile te regular academic activities like classroom lecture, special lecture, experiential learning etc are conducted on day to day basis, we are very keen to addressing the concern of advanced learners as well as slow learners. We conduct special classes like remedial classes for the slow learners, and adequate measures like individual attention to students, academic resources etc are provided to students. The faculty members ensure that students with greater thirst for knowledge are given additional support like books, journals of higher rank are provided. The students are encouraged to attend special lectures as well as send them to various worksops/seminars. In addition to that students are asked to enrol for SWAYAM NPTEL courses. The lecture series under the rubric of The Scholar of the Month offer a unique opportunity to students with greater IQ to benefit themselves.The advance learners, for instance are encouraged to participate in student seminars, quiz, debate, and poster competition, advanced learning assignments and, at times tutoring the slow learners as well.

File Description	Documents
Link for additional Information	https://pcmm.edu.in/index.php?option=com_content&view=article&id=217&Itemid=0#gsc.tab=0
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1094	50

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution is committed to offering the best learning experience to our young learners by combining a number of traditional methodologies and emergent teaching learning tools. We believe in the idea that one who is self-educated is well-educated, and therefore we adopt appropriate steps so that students develop various skills during their learning activity. The following are some of the student-centric methods adopted by teachers:

i) Experiential learning: Teachers present a situation and ask students to apply their knowledge to understand the situation better. Some of the importantmethodologies employed under this section are field visit, project, wall magazine, survey etc.

ii) Participative learning: It is now universally acknowledged that the best way to drive home any point is to get the learners involved actively in the process. The students are actively engaged by teachers in the class by asking them to engage in group discussion and/or arguing their point.

iii) Problem-solving methodologies: Our objective is to elp studnets devellop analytical skills It is with this objective in mind the institution emphasizes on the use of this method and students are asked to identify any problem and certain skills are imparted, as per the demands of the subject/discipline.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://pcmm.edu.in/index.php?option=com_content&view=article&id=240&Itemid=0

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The conventional mode of teaching-learning imparted through mere lecture method is well supplemented with newer modes of teaching with considerable emphasis on the use of ICT in the classroom. The faculty members use ICT to a considerable extent in order to offer a more nuanced and effective perspective on teaching. A number of classrooms wit ICT facilities have been earmarked for exclusive delivery of academic transactions. Most of the classrooms are now equipped with technological tools, and teachers use ICT in teaching. In addition to the known tools, the faculty members offer multimedia experience to teachers to supplement the conventional teaching.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://pcmm.edu.in/index.php?option=com_content&view=article&id=215&Itemid=0#gsc.tab=0

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

50

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

50

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

299

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The evaluation mechanism is as important as teaching-learning activity, and therefore our institution is committed to ensuring a transparent, value-neutral mechanism. The following details briefly portray the mechanism of internal assessment:

i) Internal Assessment: As per the CBCS curriculum adopted by the affiliating university, only twenty marks are allotted for internal assessment, and the institution adopts a transparent, objective mechanism of conducting it. The NEP introduced in the session also emphasizes on the internal assessment The dates and modes of conducting Internal assessment are decided in a meeting of Academic Sub-committee in which the Head/In-Charge of all departments as well as Secretary of Faculty Council and Coordinator of IQAC attend under the presidency of the Principal.

The institution takes every step to maintain confidentiality, transparency and accountability in all domains of its administration, especially the evaluation system. The meetings of the departments attest to the structured plan adopted to ensure the transparency in the conduct of the examination. The wide circulation of notices regarding the date of the examination, date of the collection of admit cards, publication of the examination schedule through various means like notice board, website etc. ensures transparency in the conduct of examinations.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://docs.google.com/forms/d/e/1FAIpQLSfyS5rp43wrD-yTswi3dZmWFPPDZpqDvGyNZQUouNh5W9kVBQ/viewform?pli=1

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution take care of the fact that the internal examination conducted by the college should be transparent, and necessary steps are taken to ensure it. Therefore students are encouraged to contact the department with their grievances, if any, and the Head of te dept addresses all the concern and issues. In addition to this, the students are free to ventilate their concern through the online mode as well as by submitting their exam-related grievances. The

examinations are conducted on time bound manner, and the concerned teachers are instructed to maintain confidentiality and credibility to the system. Studnets have been encouraged to contact the Dept for any grievances they may have with the internal examination. Moreover the online and offline mode of submission of grievances including that related to internal assessment is available. ANy grievance, submitted by studnets is seriously taken care of by the Dept as well as by the competent authority.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://docs.google.com/forms/d/e/1FAIpQLSfyS5rp43wrD-yTswi3dZmWFPPDZpqDvGyNZQUouNh5W9kVBQ/viewform?pli=1

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution puts emphasis on te need for creating informed learners for which effectives measures are taken. One such measure is the awareness about the outcome of the courses studnets are pursuing. This has become an important area since an informed student can be better inspired to pursue the course wit wisdom and passion. Te institution ensures that students and teachers must be conversant with te outcomes of the programmes offered by te institution. Therefore the details are availble on the noticeboard, and tecahers let the students know about this in Induction Programme conducted at the beginning of te commencement of semester classes, In addition to that the details are also available on the institutional website.

The symbiotic and seamless connectivity and coordination among faculty members within and across the departments through a collective network ensured by various academic bodies and support service committees ensure easy communication about the Programmes/Courses and their possible outcomes among faculty members. The Head/In-Charge of the Departments, suitably guided by Academic Sub-committee as well as IQAC ensures the easy communication among the stakeholders regarding the possible outcomes of various Courses and Programmes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://pcmm.edu.in/index.php?option=com_content&view=article&id=187&Itemid=0
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution makes sure that the course and programme outcomes are evaluated by the institution in an objective and transparent manner The emphasis is put on a variety of markers like response of studnets in te clssroom, participation of studnets in various events organized in te instuttion. The marks obtained by students in the internal examination are given weigtage in evaluating the outcomes. Emphasis is also made on the Semester -End examination, and the performance of candidates in the semester-end examination is also taken into account to evaluate the outcomes of students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://pcmm.edu.in/index.php?option=com_content&view=article&id=187&Itemid=0#gsc.tab=0

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

107

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://pcmm.edu.in/images/pdf/RESULT_ANALYSIS_REPORT_2023-24.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://pcmm.edu.in/images/SSS/Student%20Satisfaction%20Survey_2023-24.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://erp.pcmm.edu.in/webfront/ArticalPage.aspx?M=10021&ID=14&T=C

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

13

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published

in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

16

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institurion believes that the holistic growth of a learner depends on the participation of students in community activities along with their scholastic pursuit. The students are engaged in various extension activities in the neighbourhood like visit to the oldage home, orphanage home, differently-abled homes etc

1. Sporsho: Extending a Helping Hand To Vulnerable Members of the Community: This program,aligned with the UN Sustainable Development Goal No 16,is designed to provide support to vulnerable members of the community like the elderly, children with special needs or members of marginalized communities.

2. Sobujer Shondhaney: Promoting a Clean and Green Environment: This program is aligned with the UN Sustainable Development Goal No 13-Taking urgent action to combat climate change and its impacts. This is designed to promote environmental awareness.

3. Upashom: A Health and Hygiene Outreach Program: This is aligned with the UN Sustainable Developmental Goal No 3-Promoting good health and well being by ensuring healthy lives and promoting well being for all ages.

4. Know Your Neighbour: A Community Mapping Program: This is designed to conduct surveys in the community to know more about their health status, living conditions, educational attainment and even the impact of the pandemic on educational attainment. The aim of this program is to conduct community mapping and identify areas of concern that will guide us in planning community need based

extension activities in the future.

File Description	Documents
Paste link for additional information	https://pcmm.edu.in/index.php?option=com_content&view=article&id=204&Itemid=0#gsc.tab=0
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

04

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

150

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

02

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

08

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution endeavours to provide the necessary physical facilities and infrastructure to conduct teaching and learning effectively. Despite economic constraints, the institution has been trying to purchase necessary technological and infrastructural facilities for students. The following are some of the facilities available for use:

1. Classrooms: There are ……classrooms available for conducting classes and teaching-learning activities. Five classrooms have been equipped with Overhead projector and other equipment.

2. Laboratories: There are 4 four laboratories with necessary equipment for the departments-Food & Nutrition, Chemistry, Geography, Computer Science.

3. The seminar halls with the audio-visual facility, cordless microphones, and PowerPoint slider, Smart classrooms - one consisting smartboard with wi-fi connectivity

4. Computers and internet facilities for academic, administrative, and official purposes. 60 numbers of computers are available for students in Computer Science, Geography, Food & Nutrition, within the Library (Students Zone) and in Bengali Department.

5. 81computers are available for academic and administrative purposes

6. Playground with games amenities Open air-stage named 'Mukto

Mancha'

7. **20 KW Solar Power panels for eco-friendly renewable energy sources and 1200 watts generator for uninterrupted power supply**

8. **PWD toilet, lift facilities, andramp for differently-abled persons CCTV surveillance throughout the campus**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://pcmm.edu.in/index.php?option=com_content&view=article&id=36&Itemid=0#gsc.tab=0

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The following physical facilities are provided by the institution to organize cultural activities and sports activities respectively:

1. **Open Air Stage (Mukto Manch): The cultural programmes are ordinarily conducted in tis open air stage**

2. **Seminar Hall: The cultural programmes are also organized in the newly constructed seminar all equipped with state of the art facilities.**

Sports related activities:

1. **Large playground with facilities for cricket, badminton and other sports.**

2. **The Boys' and Girls' common rooms are provided with table tennis and other indoor games.**

3. **There is a gymnasium equipped with modern equipments for use by the students and staff**

Indoor sports, like carom, table tennis, etc., and outdoor sports like running, relay race, discuss-throw, long and high jump, etc. are held in the playground annually in winter. The college has appointed a Physical Instructor who trains and encourages our students to participate the University, State, National level, Khelo India and inter-college sports activities.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[https://pcmm.edu.in/#gsc.tab=0]()

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[https://pcmm.edu.in/index.php?option=com_content&view=article&id=215&Itemid=0#gsc.tab=0]()
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File]()

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1826161

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Since 2019, our library has embraced a technological revolution with the implementation of the open-source Integrated Library Management System (ILMS) Koha, version 23.11.08. All book records are now meticulously computerized, eliminating manual processes and ensuring accuracy. The library use barcode technology for swift issue-return transactions. Our cataloging and circulation system, integral to library operations, seamlessly interacts within the Koha ILMS. The software operates on the cloud server, allowing users to access the Online Public Access Catalog (OPAC) through the internet. In a proactive move towards enhanced security, our library has implemented a CCTV surveillance system.

Looking ahead, our library envisions expanding its services by transitioning to a cloud server. This strategic move aims to broaden accessibility beyond the college premises, offering users the flexibility to access bibliographic data remotely. While embracing the cloud's scalability and flexibility, strict measures will be implemented to uphold data security and privacy.

The library's technological evolution, marked by Koha ILMS integration, barcode technology, and CCTV surveillance, has elevated the user experience. As we set our sights on a cloud-based future, we remain dedicated to leveraging technology for an inclusive and secure library environment, promoting a culture of innovation and accessibility for all.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://pcmm.edu.in/index.php?option=com_content&view=article&id=207&Itemid=0

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

197318

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

53

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college frequently updates IT facilities and also provides bandwidth for use by students, teachers and staff. While the procurement of IT facilities is on the top most priority of the institution, the frequent update of the facilities is another area seriously taken up by the institution itself. The following is the list of IT facilities available for use by students, teachers and staff:

Computers and peripherals: The computers, printers and scanners are made available for use by the students and teachers. A number of laptops are also provided to some departments for carrying out departmental activities.

Digital Notice Board: Recently a digital notice/display board has been installed in the entrance of the main building, and this shows the commitment of the institution towards digitization of the campus CC TV:

WiFi-enabled campus: The college campus is wifi-enabled, and and the internet connection with sufficient bandwidth helps in smooth running of the institution and ERP: The college has recently introduced ERP to collect, monitor data in a centralized manner.

Smart Classroom: There is a dedicated fully ICT-enabled classroom located on the 3rd floor. This room is known as Smart Classroom and is equipped with all necessary technological gadgets.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://pcmm.edu.in/index.php?option=com_content&view=article&id=215&Itemid=0#gsc.tab=0

4.3.2 - Number of Computers

86

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1676149.00

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

As an institution, we put maximum emphasis not only on the procurement and arrangement of various facilities but also try our best to ensure optimal utilization of the facilities. We have a well-defined policy and system in place for the maintenance and maximum utilization of all its physical, academic, and support facilities.

1. Annual Maintenance Contracts (AMC) are made in respect of facilities/equipment like Computers, Printers, Photocopy machines, lift, Water purifiers and Coolers, Fire extinguishers, LCD Projectors, Wifi, CCTV, Solar panels etc. 2. Designated office staff and NSS volunteers are assigned duties for the maintenance of the playground, garden and other spaces. 3. Regular pest control measures are undertaken 4. Annual register of stocks of books is done in the library. The space adjacent to the reading room is equipped with computers for students to use. 5. Expert advice and consultations are regularly sought from technical experts for the maintenance of computers, laboratories, and gymnasiums. 6. The small events that involve a moderate number of participants are held on the open-air stage in the campus for maximum utilization thereby reducing the financial expenditure. Various committees for different purposes like the Canteen committee, sports committee are formed to oversee the proper maintenance and maximum utilization of facilities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://pcmm.edu.in/index.php?option=com_content&view=article&id=39&Itemid=0#gsc.tab=0

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

140

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

35

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	http://www.pcmm.edu.in/index.php?option=com_content&view=article&id=200&Itemid=0
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

587

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

587

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

06

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

15

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As a govt-aided and affiliated institution, the rules/regulations/orders issued by the Dept of Higher Education, the Govt of West Bnegal and the affiliating university West Bnegal State University from time to time is appicable to it. The Governing Body which is the apex body of the institution and is entrusted with the duty of taking all major decisions in teh functioning and governing of the college is compopsed of members from various stakeholders including stduents. In addition to that various committees/cells coonstituted in order to facilitate in the smooth running of the institution are also composed of members from various stakeholders, particularly stduents. The activities like sports an dgames, cultural programmes including the annual cultural programme are all taken care of by committees composed of representtaions from stduents as well. The quality controlling cell, namely Intenal Quality Assurance Cell (IQAC) is also constituted with student-member as well. The co-scholastic and extra-curricular activities are conducted y committees which is duly represented by stduets as well.

File Description	Documents
Paste link for additional information	https://pcmm.edu.in/index.php?option=com_content&view=article&id=9&Itemid=0
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

22

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution hasa registered Alumni Assoication under the Registration Act of West Bengal. It may not have a strong base in respect of its financial condition, it is however engaged in various extension activities to provide support to the neighbouring community. It may not be out of place here to mention that the Body plays a vital role in establishing the link between the institution and the society. The Body takes various activities including the Cleanliness drive to create a clean environment for the institution. The Body organizes Blood Bank on a regular basis and a good number of alumni of the college donate blood. The successful alumni of our college are invited to share their life experiences with the current students who feel inspired by such experiences. The special lectures, career guidance and counselling are organized by the alumni body both in a formal and informal way.

File Description	Documents
Paste link for additional information	https://pcmm.edu.in/index.php?option=com_content&view=article&id=255&Itemid=0
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution takes utmost care in translating institutional Vision into reality by taking a number of steps right from its system of governance to the implementation of the ideas. The institutional practices are conducive to fostering decentralized, participative form of governance, and ensuring accountability from all quarters. While the introduction of NEP was decided by the affiliating university, the necessary ground works right from mentoring and sensitizing the faculty, conduct of workshops etc. were undertaken by the institution. The organizational structure points towards the participative and decentralized mode of engagement with all the stakeholders in carrying out the ideas and resolutions adopted at various levels. The Governing Body, constituted as per the extant guidelines of the Dept of Higher Education, Govt of West Bengal, is the apex body that takes decision in all matters and the Principal as the Secretary of the Governing Body implements the decisions adopted by the said Body. This apex body is composed of representatives from all stakeholders like Teachers, Non-Teaching Staff, the affiliating University, DPI, West Bengal Council of Higher Education, and students.The growth of the institution in various domains indicates the robust institutional system in which the organizational structure and bodies are properly constituted and functional.

File Description	Documents
Paste link for additional information	https://pcmm.edu.in/index.php?option=com_content&view=article&id=1&Itemid=0#gsc.tab=0
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and

participative management.

The growt of an institution depends to a large extent on the kind of leadership and practices brought to the institution. No wonder our institution is motivated by a robust leadersip marked by institutional practices such decentraization and participative management. The apex body of the institution is the Governing Body which itself is composed of members from various stakeholders. Inother words various stakeolders like students, faculty, non-teacing staff, Dept of Higher education, the affiliating university are represented in the very Governing Body that takes all decisions. While te polciy decisions and other important financial decisions are taken up in the meetings of the overning Body, the regular institutional activities are conducted in a democratic way. Teachers, stduents, non-teaching staff participate in institutional activities , and decisions are taken in various institutional bodies formed in order to carry out institutional activities. The institution beleives in the decentralized mode of fucnttioning and therefore every effort has been taken to esnure the participative management of the institution.

File Description	Documents
Paste link for additional information	https://pcmm.edu.in/index.php?option=com_content&view=article&id=1&Itemid=0#gsc.tab=0
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As an institution we believe in the long-term goal, and therefore the ideas enshrined in the Vision statement of the institution are guiding principles in bringing out meaningful changes in the institution. It is not for nothing therefore we have devised the perspective plan of the institution, and the institution functions in such a way that the objectives are met. The primary objective of institutional planning is to ensure and encourage excellence in all matters and the optimal utilization of the resources we have. The policies are therefore devised with this objective in mind, and necessary institutional mechanisms are put to practice. Policies: Fast processing of any attainable proposals Time-bound engagement of concerned persons Page 67/94 02-09-2024 05:11:21 Transparent system of financial management with the application of information technology and digitization Upgradation of infrastructural

facilities including IT facilities by tapping various funding sources Promotion of equality opportunity for all by adopting relevant measures.

The Institutional Strategic/Development Plan: The institution has formulated a Strategic Plan with emphasis on certain key areas, and all institutional efforts are made to materialize the targets made in the policy document. Some of the important areas of the strategic plan may be termed as digitization, innovation and research, innovative teaching-learning methodologies etc. We are making endeavours to deploy this policy in the day to day functioning of the institution and organizational structure aims at translating our vision into reality. The institution functions in such a way that targets are achieved

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://pcmm.edu.in/index.php?option=com_content&view=article&id=52&Itemid=0
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As an institution we believe in the long-term goal, and therefore the ideas enshrined in the Vision statement of the institution are guiding principles in bringing out meaningful changes in the institution. It is not for nothing therefore we have devised the perspective plan of the institution, and the institution functions in such a way that the objectives are met.

Policies: * Fast processing of any attainable proposals Time-bound engagement of concerned persons .

* TheTransparent system of financial management with the application of information technology and digitization

* Upgradation of infrastructural facilities including IT facilities by tapping various funding sources

* Promotion of equality opportunity for all by adopting relevant

measures.

Administrative Setup: The Principal as the Secretary of the Governing Body executes the decisions taken by the Governing Body of the college constituted as per State Govt guidelines with representations from Teachers, Non-teaching staff, affiliating university, Directorate of Public Instruction, West Bengal Council of Higher Education, Students' Council/Union

Appointment and Service Rules: Assistant Professor and Principal: The appointment of faculty members as Assistant Professors and the Principal is made by the Governing Body of the college on the recommendation of the West Bengal College Service Commission.

File Description	Documents
Paste link for additional information	https://pcmm.edu.in/index.php?option=com_content&view=article&id=7&Itemid=0#gsc.tab=0
Link to Organogram of the Institution webpage	https://pcmm.edu.in/index.php?option=com_content&view=article&id=5&Itemid=0#gsc.tab=0
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

: All the employees, teaching and non-teaching staff, on substantive basis come under the purview of the General Provident Fund (GPF) scheme as per the government rules. The casual staff of the college are provided with EPF, ESI. The institution has a staff cooperative credit society and the employees can take loans from the society to meet various needs. The short and long term loans are available to the members of the cooperative as per the provision of the fund. In addition to that, the full time regular teachers can subscribe to the West Bengal Health Scheme (WBHS), provided by the govt of West Bengal. The non-teaching staff and SACTs can subscribe to Swasthya Sathi scheme, a health scheme offered by the govt of West Bengal. In addition to that the college offers certain other financial facilities to the staff. The willing staff of the college are provided with interest-free advance before the festival to help them cope with the price rise. The amount so disbursed is adjusted from the salary in ten equated monthly installments. The casual non-teaching employees are provided with ex-gratia before the festival to help them tide over the financial crisis.

File Description	Documents
Paste link for additional information	https://pcmm.edu.in/index.php?option=com_content&view=article&id=247&Itemid=0#gsc.tab=0
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the

institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

08

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution puts emphasis upon the qualitative development of any initiative and action undertaken by the concerned persons. Therefore a well-structured and systematic performance appraisal mechanism helps the institution to ensure quality in any activity undertaken in the institution.

Performance Appraisal system: In addition to the performance appraisal system devised for granting promotion under CAS, the institution introduces the record keeping of activity including the number of classes conducted etc. by the faculty members. All the faculty members have been given the blue book , 'Self Appraisal Report' in which the faculty members note down the details of their academic and co curricular activities and duties and get the details authenticated by the Principal. Even during the lockdown period, teachers were instructed to submit the report by email to the Principal. They are asked to submit the filled-in format to the principal, and the principal also evaluates the performance of the staff on the basis of certain objectively defined criteria like punctuality, service, eagerness to shoulder responsibility etc. The self-appraisal reports submitted by the employees are tabled in the meetings of the Governing Body, and the employees are encouraged to develop their skill. The system is objective and transparent

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The audit aims to review whether the process of the financial systems is as per norms and provide us solutions to improve the current procedures. It also recommends rectifying the current policy with the present leading best practices among educational institutions. Internal audits and government audits make financial operations transparent and defined. Budgetary compliances and software systems (as part of e-governance) are used for financial transparency and accountability. As a part of internal audit, important processes viz. Admission, Payroll, Procurement, Fixed Asset Management & Financial Accounting, Revenue Recognition &

Statutory Compliance are annually reviewed by the Finance Subcommittee under the guidance of GB. Utilization Certificates against different funds are duly audited and submitted to the respective authority. Science coordinators and the librarian look after laboratory and library stock audits respectively. The internal stock audit is carried out by GB-approved CA under the supervision of coordinators assigned by the authority. The external audit is carried out by an auditor appointed by the Govt. of WB. IT returns are submitted every year within the stipulated filing date. Finally, all the reports are placed before the Finance Sub-committee and endorsed by GB before submission to the Higher Education Department.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

20 Lakh

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has been endeavouring to mobilize from various sources by employing certain institutional strategies. We also put emphasis on the optimal utilization of resources for the greater benefit of the institute. The following are some of the institutional strategies put in place:

a) Funding from Area Development Fund of MLA/MP: We get in touch with the local MLA and MP for financial assistance for certain

developmental work. We received substantial amount of funding from the MPLAD and MLALAD in the recent past. We submit our prayer to the concerned representative for financial assistance.

b) Funding from Corporate Social Responsibility (CSR): We submit applications to various organizations and corporate houses for funding various institutional projects. The application for funding for a language laboratory has already been submitted to a corporate house.

c) We earn money from various public examination bodies for allowing them utilize the building/classrooms/spaces for conducting various public examinations on Sundays.

The funds received in this way are thoughtfully utilized by the institution by focusing on the importance and priority of the work undertaken.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell monitors institutional activities through different committees and all departments and prepares academic calendar for the start of each academic year and distributes among departments. IQAC organizes Quality initiative programmes for students and faculty members like "Tuesday Talk", Special Lectures and "Scholar of the Month" which are delivered by the subject experts of the respective departments, academicians, researchers and faculty members of our colleges. Internal Quality Assurance Cell conducts intra-and inter-departmental student seminars, workshops, quizzes, debates, posters, competitions, capacity-building programmes and excursions, field visits across all the departments regularly. It organizes "Progoti'- an entrepreneurial platform for present and past students before Durga Puja Festival, community cum extension activities in the adopted ward of Baranagar Municipality, nearby schools, and NGOs. It provides financial support for participation in seminars/workshops. IQAC also takes initiatives for professional development programmes

and administrative training, welfare programmes for faculty and non-teaching staff in the academic year. IQAC analyses the Feedback received from all stake holders and also take up the grievances to the highest level of the Institution and prepares Action Taken Reports. IQAC also takes initiatives in Green audit, Energy Audit, Academic Audit preparation, ISO Certification and NIRF preparation.

File Description	Documents
Paste link for additional information	https://pcmm.edu.in/#gsc.tab=0
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC puts conscious efforts to make the campus ragging-free and develop a favourable teaching-learning environment for acquiring knowledge and skills and developing critical thinking skills and problem-solving abilities for students. IQAC Improves the facilities in the classrooms with and laboratory infrastructure and encourages critical thinking during project work and field work. IQAC offers many soft skills / multi-disciplinary certificate courses and Capacity-building courses on soft skills, language and communication, and ICT that are favourable for the overall development of students. Automation of admission procedure, digital systemization of learning, and development of ICT tools are enhanced for the better teaching-learning process by IQAC. IQAC prepares Action-taken reports based on the final semester Results with the departmental teachers to check the shortfalls. Remedial and mentor-mentee classes are more regularized for the slow learners. IQAC organizes the Professional Development Prpgrammes and Research Oriented workshops for the teaching staff and administrative programme for Non Teaching staff. MoUs are being signed with different colleges (08 functional) for better teaching learning environment.

File Description	Documents
Paste link for additional information	https://pcmm.edu.in/images/IQAC/IQAC_Quality%20Initiatives.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://pcmm.edu.in/index.php?option=com_content&view=article&id=53&Itemid=0#gsc.tab=0
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has always been very focussed in its persistent approach towards the promotion of gender equity and thus undertakes programmes throughtout the year. This has been done in certain systematic mechanisms:

a) Organizing Awareness-building programmes: The institution believes that an informed citizen (student) can contribute towards the creation of a wholesome ambience for any kind of equity. Therefore a number of awareness-building programmes are organized to spread awareness amoing learners about the need for gender equity.

b) Observance of important days: The institution celebrates Women's Day (8th March) by organizing a number of women-centric activities, and also by helping students to develop their own critical thinking.

c) Women-centric activities: Women-centric activities like workshops etc. are organized on a regular basis.

File Description	Documents
Annual gender sensitization action plan	https://pcmm.edu.in/index.php?option=com_content&view=article&id=203&Itemid=0
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://pcmm.edu.in/index.php?option=com_content&view=article&id=203&Itemid=0

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	`C. Any 2 of the above`

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The proper and ecofriendly way of managing te waste has been one of the top priorities of the institutional administration. The institution ensures that solid waste, obtained from the canteen, offices and classrooms are collected on daily basis after the proper segregation in degradable and non-degradable contaners. This collection is done by the local administration, namely Baranagar Municipality. A well-designed drainage system serves the purpose of liquid waste management in the campus. It complies with the norms and regulations given by BMC. Waste materials like plastic, papers are collected and sold to scrap vendors. Efforts have been made to produce compost manure from the canteen solid waste and waste from other sources. Manure is used for herbal gardening. The E-waste collected is stored and disposed of every year. Empty toners, cartridges and electronic items are sold as scrap to ensure their safe recycling. Old monitors and CPUs are repaired and reused. Electronic Waste Management Company: Lion Club in Kolkata Chapter collected all E-wastes from college in the current academic session.

Hulladesk Recycling has mentored the institute and guided us with regard to E-Waste disposal. The college does not generate (a) biomedical waste and (b) hazardous chemicals and radioactive waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://pcmm.edu.in/index.php?option=com_content&view=article&id=203&Itemid=0#gsc.tab=0
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	`C. Any 2 of the above`

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	`C. Any 2 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Prasanta Chandra Mahalanobis Mahavidyalaya, a Govt.-aided Higher Education Institution, affiliated to West Bengal State University endeavours to offeran inclusive environment to the students and teachers alike so that everybody should be sensitive enough to appreciate values, rights, duties and responsibilities. The institution spreads the message of harmony, cultural, linguistic diversity among students. We inculcate tolerant ambience for inter-cultural growth and we celebrate difference and diversity. We believe in the doctrine of diversity that is cherished, cultivated and highly prized in day to day functioning of the institution. Various commemorative days observed for cherishing human values are celebrated in our institution with due respect. We welcome linguistic diversity not just in different cultural programmes but also in day to day teaching-learning activity. We encourage students to respond to any question in whatever language they feel comfortable. The Freshers' Welcome and other cultural programmes are arranged every year to ensure the integration of students hailing from various cultural, regional, linguistic backgrounds within the institution. The cultural, regional, linguistic, communal, socio-economic and other diversities are celebrated at Prasanta Chandra Mahalanobis Mahavidyalaya through myriad cultural programmes representing various regions of India to celebrate Vasant Panchami and Gandhi Jayanti.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

We believe that an institution has a very important role in making an informed citizen by inculcating the the values of duties and responsibilities of citizens in learners Our unwavering belief in the collective effort of all stakeholders in the overall growth of the institution has also inspired us to sensitize students and employees to the constitutional obligations. We organize a number of programmes like seminars, special talks, activities in which

students and teachers participate actively and engage in meaningful interaction.In addition to various events, the following are organized on a regular basis for students: Orientation Programme/Induction Programme for the newly admitted students as well as for the semester students. Participation in Youth parliament: Students are mentored and encouraged to take part in the event organized by the govt of West Bengal. The resource persons and faculties sensitize them to their responsibilities as citizens. The Gender equity Cell and SC/ST/Backward Welfare Cell also organize various programmes to work towards creating informed students to become responsible citizens. The employees of the institution are also sensitized to various responsibilities of the constitution: The Orientation programme for the newly appointed employees is marked by a sensitization event regarding inter alia constitutional obligations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Commemorative Days (Session: 2023-2024)

Doctor's Day Celebration

76th Independence Day on 15.08.2023

Debate and Poster Competition to celebrate World Ozone Day by Department of Geography on 20.09.2023

Celebration of Vidyasagar's 204th Birth Anniversary on 26.09.2023

AIDS Awareness Programme by NSS on 05.12.2023

Celebration on 162nd Birth Anniversary of Swami Vivekananda

Netaji Birthday Celebration on 23.01.2023

National Voter's Day Celebration on 25.01.2024

Republic Day Celebration on 26.01.2024

International Mother Language Day Celebration 21.02.2024

International Poetry Day 15.03.2024

Women's Day Celebration

Rabindra Jayanti Celebration on 07.05.2024International Yoga Day Celebration on 21.06.2024

Celebration of P.C. Mahalanobis Birthday 21st June 2024

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Title of the Practice:Tuesday Talk**

2. **To share and disseminate research ideas among the peers for a cross-disciplinary interaction and to create an ecosystem of research and knowledge**

3. **The practice was inspired by the desire to create an ecosystem of inter-disciplinary dialogues.**

4. **The practice involves the talks delivered by two faculty members on a particular Tuesday in every month and the talks are delivered by a fascinating question-response session.**

5. **This humdrum practice generates curiosity and spontaneous involvement of faculty members who share their ideas among themselves.**

6. **The time schedule is a problem faced by the organizer, and certain financial assistance is required to launch the publication of the talks.**

7. **The practice may also be extended to the students in future.**

Student Profile Mapping

* To determine the abilities of students in an objective and quantifiable manner;

*A systematic assessment of these attributes of the students may

help in providing an insight into their strengths and weaknesses.

* Students need to login with their login ID and password and answer an online questionnaire.

* The online mapping is fast, accurate and error-free.

* The major problem pertains to availability of internet facilities in college.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We have been striving to make meaningful changes in the lives of our young learners by institutionalizing various activities and programmes that facilitate their growth and development. We have conceptualized and introduced a system popularly called 'Expanding the Horizon: A Tale of Our Time' that is motivated by a specific objective of sensitizing and equipping the learners with various skills and outlook to become better, informed and sensitized citizens. It is with this objective in mind we have arranged a number of Value Added Courses, talks, seminars etc. to broaden the attitude and thoughts of our students. We believe in the appropriate amalgamation of curricular-based learning and co-curricular activities to help students become responsible citizens. The students have been motivated to take part in various talks that are particularly focused on environmental issues, emergent ideas and concerns like that of LGBTQ+ community. An informed, sensitized student, we firmly believe, becomes indispensable for the growth of a healthy, cooperative society. Therefore our institution has identified this area as a priority domain and works towards the realization of this objective through a number of programmes and activities. While getting good grades are appreciated, we also focus equally, if not more, on the holistic development of the student. We believe that a student needs to be psychologically upright for which we pay special attention in the form of organizing psychological counselling and mentoring exclusively for the students.

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. To establish effective linkages with industry and arrange for internships.

2. . To enroll faculty members for NEP Orientation and Sensitization Programmes under the Malaviya Mission Teacher Training Programme for capacity building of teachers.

3. To introduce new subjects like Journalism and Psychology as part of the MDC Course (NEP).

4. The college will have to organize more skill based Job Fairs on regular basis for present and pass out students.

5. With the active collaboration of the Research and Development Cell, Research facilities will be enhanced and will initiate Research Projects for Students and Faculty Members.

6. To construct a state of the art seminar hall for organizing seminar/conference

7. To build an office for the Incubation to carry out its activities

8. To mobilize fund for the Incubation Centre to impart training to students

9. To provide seed money to faculties/students to carry out small research project

10 To provide financial assistance to teachers for presentation of research paper in seminar/conference